



केन्द्रीय विद्यालय क्रमांक-२ अखनूर

KENDRIYA VIDYALAYA NO.2 AKHNOOR (J&K)- 181201

अधीनस्थ शिक्षा मंत्रालय, भारत सरकार UNDER THE MINISTRY OF EDUCATION, GOVT. OF INDIA

CBSE, New Delhi Aff. No. 700019 School Code. 24934 Tel. 01924-252052

Web: <https://no2akhnoor.kvs.ac.in/>

E-mail: kv2akhnoor@gmail.com



F.2-34/1648/KV2-Akhnoor/2022-23/167

17 August 2023


MINUTES OF THE SAFETY WALK CONDUCTED BY SCHOOL SAFETY COMMITTEE AT KV 2 AKHNOOR ON 17 AUGUST 2023

COMPREHENSIVE CHECKLIST (ANNEXURE-III)

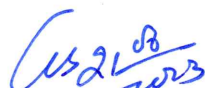

Sr. No.	Criterion	Satisfactory	Needs Further Attention	Not taken Up Yet	NA	Remarks
A	School Safety and Security Program					
1	Does your School Safety and Security Program include:					
a)	Monitoring of certificates for safety and fitness of school building	√				The safety certificate is issued by GE(N), Akhnoor each year.
b)	Natural or Man-made Disaster management and Safety Drills		√			Safety drill is to be conducted for the current year.
c)	Zero Tolerance about weapons and illegal drugs in and around school premises (For Adolescent)	√				The matter is taken up with the RLT gate security officers c/o 11 Med Reg.
d)	Measures for Student Conduct – including Attendance, Regularity, Punctuality, Respect, Tolerance, Helping Attitude and also other disruptive behaviors such as Bullying, Fighting, Violence, etc.	√				Proper registers are in place and attendance is monitored daily.
e)	Measures for Teacher Conduct – Attendance, Regularity, Punctuality, Respectful and dignified behaviour to all	√				Biometric face recognition attendance mechanism is installed and monitored regularly.
f)	Mechanism against harassment, sexual or verbal abuse, or discrimination of any sorts.	√				Internal Complaints Committee is operational.

15/21/08
2023
प्राचार्य

g)	Reporting mechanisms in case of any instance of harassment, abuse or discrimination. (Are parents and students aware of these policies?)	√				All stakeholders are aware.
h)	Issuing notification to authorities, parents, students and staff about security related events	√				Regular updates are shared with the students & parents.
i)	Measures for dealing with victim, perpetrator, parents, other stakeholders, police and media in case of any untoward incident	√				Dealt accordingly to GOI/KVS instructions.
j)	Clear norms on Acceptable and Unacceptable use of the internet in school premises	√				Internal discipline committee is entrusted with this responsibility.
k)	Norms on use of cell phones during school hours	√				No student is allowed to carry a cell phone during school hours. No teacher is allowed to carry cell phone during teaching periods.
l)	Monitoring of building entrances, hallways and classrooms before, during and after school hours	√				Duty of teachers as per roster.
m)	Emergency Evacuation Plan, its display and regular drills on this.	√				Teachers discuss the same with the students.
n)	Police verification for hiring of teaching, nonteaching, contractual, voluntary and other staffs?			√		Police verification is yet to be completed.
o)	Performance reviews of employees in compliance with safety policies and preventive actions	√				Internal discipline committee is entrusted with the responsibility.
p)	Are the School Principals/HM, Teachers and Staff aware of standard Child Protection Mechanisms	√				Yes.


 प्राचार्य

2	Has the School implemented the Guidelines by National Disaster Management (NDMA) on School Safety and emergency preparedness?	√				The school is running at temporary accomodation.
3	Does the school have a viable communication system in place, e.g., landline phone, safety and fire alarm, etc.?	√				1 landline phone, 1 Army phone, 2 safety and fire alarms are functional.
4	Does your school have suggestion boxes/question boxes/grievance boxes or any other mechanism for students/parents to inform or communicate about any safety concerns of their children?	√				Yes, placed outside at the conference hall.
5	Are Students / Teachers /Non-Teaching Staff oriented to deal with common medical emergencies?		√			Orientation course is organised by the 310 Fd Hospital.
6	Do you have the 'School Safety Pledge' prominently displayed in your school campus?			√		School Safety Pledge will be displayed as per rules.
B	School Buildings, Grounds and Facilities					
7	Are the school's entrances, exits and doorways clearly marked (Signage)?	√				Yes
8	Are the school's entrances, exits and doorways free of obstruction?	√				The school main entrance gat is obstruction free.
9	Is there regular maintenance of the Entry-Exit log for parents/visitors at the main gate?	√				Yes.
10	Is there a Security guard/CCTV/any other mechanism of surveillance in school?	√				Round the clock security guards are available, CCTV is installed.
11	Are the electric wires and cables insulated with proper earthing and beyond the reach of children?		√			The issue is taken up with the MES authorities.

As per



12	Are exit signs marked on each floor (e.g., auditorium, laboratories, big classrooms, libraries, etc.) to show pathways during emergency?	√				Yes.
13	Are the fire extinguishers suitably placed in the school?	√				Yes
14	Are these fire extinguishers regularly checked for expiry and functioning?	√				Yes
15	Are staff and students trained to the use of fire extinguishers?		√			Training session is to be organised.
16	Does the school have a Medical/Sick Room with essential medicines and first aid equipment?	√				Yes
17	Does the school have a designated parking area?	√				The parking area is operational.
18	Is the School building surrounded by a boundary wall or fence?	√				Yes
19	Are hazardous goods and substances appropriately labeled, stored and kept away from students' access?	√				Yes
20	Are all lighting fixtures securely mounted, and in working condition?		√			The issue is taken up with the MES authorities.
21	Are the isolated areas of the School well-lit and under frequent invigilation?		√			The issue is taken up with the MES authorities.
22	Is sufficient and safe drinking water available for the students?		√			The issue is taken up with the MES authorities.
23	Is regular cleaning and fogging of water tanks and storage facilities being done?	√				Cleaning register is being maintained regularly.
24	Are the water tanks and septic tanks well covered and access blocked for children?	√				Yes

15/2/2023
 प्राचार्य

25	Are separate and functional toilets available for boys and girls (For Adolescent)	√				Yes
26	Are separate and functional toilets available for other staff members?	√				Yes
27	Does the school have a pre-primary class? If so, is it located on the ground floor?				√	The school is running at a temporary accomodation.
28	Has the school implemented the NCPDR guidelines for physical and infrastructural safety for residential schools?				√	The school is running at a temporary accomodation.
29	Is there any stagnant water anywhere on the premises?	√				No
C	Psychosocial Safety and Support					
30	Does the School have access to qualified Counsellor on call, as per requirement? (For Adolescent)	√				Student counsellor is appointed for this session.
31	Are the students especially from primary classes oriented on Personal Safety, e.g., the difference between 'Safe touch' and 'Unsafe touch' (For Children)		√			Orientation program is being organised.
32	Does the school have a Students Council/ Bal Sansad that deals with students' issues and concerns?	√				Yes
33	Are students oriented on life skills, exam preparedness and coping skills to manage fear, anger, peer-pressure, bullying, etc.? (For Adolescent)	√				Yes, all teachers are mobilised for the purpose.
34	Does the school have regular orientation sessions with parents on common behavioural issues of children and adolescents?		√			Orientation program is being organised.

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35	Are there opportunities for parents apart from PTMs to interact with teachers and other appropriate authorities and inform about any safety concern?	√				Yes
36	The school addresses and does not tolerate issues of bullying, harassment and discrimination/prejudice against students on basis of religion, caste, gender, language, physique or disability or any other factor?	√				Yes, the school strictly follows "Zero Indiscipline Policy". No partiality of any sort is allowed.
37	Misconduct and inappropriate social behavior is strictly monitored and addressed like stealing /needless writing on the walls/ harming another student physically or emotionally and displaying any antisocial behavior	√				The school discipline committee is entrusted with the responsibility.
D	Health and Physical Safety					
38	Does the School have a basic medicine box/first aid kit?	√				Yes
39	Are the emergency medical care numbers displayed in the school?	√				Yes
40	Does the School conduct regular health checkups and maintain comprehensive health cards of students?	√				Yes. The HQ 170 MH authorities conducts regular check up of the students.
41	Does the School orient the students on important health issues such as nutritious alternatives to junk food, importance of a balanced diet, etc.? (For Adolescent)	√				Yes
42	Does the School maintain an updated contact list of parents/guardians for every student of the school?	√				Yes
43	Are self-defense programmes conducted for the students?		√			Orientation sessions are to be conducted


 प्राचार्य

44	Are School Safety posters displayed at prominent places in the school?	√				Yes
45	Is the school taking necessary steps for staff health and wellness promotion?	√				Yes
46	Does your school have a tie up for necessary referrals in case of common medical emergencies to nearby hospitals/nursing homes?	√				A facility is available at 170 MH.
E	School Transportation					
47	Does the School keep a fitness certificate of all vehicles used to transport children to and from the school?				√	Transportation is provided by the Stn HQ Akhnoor.
48	Do the vehicles used to transport children prominently display the school's name, address and telephone numbers?				√	Transportation is provided by the Stn HQ Akhnoor.
49	Is there a staff member to make safe arrangements for boarding, de-boarding and accompanying children from these vehicles?	√				Yes
50	Are the driving licenses of all drivers verified before they are allowed to operate vehicles transporting students?				√	Transportation is provided by the Stn HQ Akhnoor.
51	Is there a female attendant or teacher on board in all school buses?				√	Transportation is provided by the Stn HQ Akhnoor.
52	Are the students oriented about rules of conduct on and around school vehicles?		√			Student orientation is done in morning assembly. Further orientation will be done during classroom teaching.
53	Has the school marked designated boarding, deboarding stops?		√			The vehicle parking area needs to be repaired.


 21/02/2023
 प्राचार्य

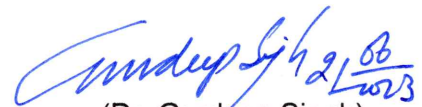
54	Are parents/guardians informed about the nearby boarding and de-boarding bus stops?	√				Yes
55	Are first aid boxes with adequate, updated, necessary medicines placed in school buses? Are these medicines periodically checked for expiry?				√	Transportation is provided by the Stn HQ Akhnoor.
56	Is the safe physical distancing and health norm maintained in transport vehicles?				√	Transportation is provided by the Stn HQ Akhnoor.
F	Support for Children with Special Needs (CWSN)					
57	Does the School provide barrier free access for CWSN, e.g., Ramps, Hand Rails, warning blocks for steps, etc.?				√	The school is running at a temporary accomodation.
58	Does the School have CWSN friendly toilets e.g., grab bars, outward or two way opening door, maneuvering space for the wheel chair, etc.?				√	The school is running at a temporary accomodation.
59	Does the school have a sensitization program for students and teachers so as to accommodate and harmonize with CWSN?	√				Yes
G	Cyber Safety & Policy					
60	Are the School authorities aware that Schools can now report incidents of cyber bullying and abuse through POCSO e-box or email or telephone? (For Adolescent)	√				POCSO Complaints committee is functional.
61	Are students and parents oriented on reporting to the cyber-crime department of the concerned state in case of any incident of cyber bullying and abuse?	√				Regular orientation programs are organised.

15/21/2020

प्राचार्य

62	Is access to computer rooms and use of electronic and technological devices in the school supervised by teachers? (For Adolescent)	√				Computer room is monitored by the Computer instructor all the time.
H	Orientation & Training					
63	Have the School Staff and Teachers been sensitized on Child Protection Policy and Child related legislations such as POCSO, JJ Act, Cyber safety Act, Anti-Narcotics Act etc.?		√			ICC, SSC, POCSO Committee, Discipline Committee are in functional.
64	Has any teacher in the School undertaken any professional course on skills in guidance and counselling?		√			The teachers are being motivated to undertake the course.
65	Have the School Staff been oriented to be watchful towards irregularities in the surroundings (e.g. suspicious vehicles, containers, broken air vents, etc.), etc.	√				Yes. Further the RLT gate security officials also check the suspicious movements on a regular basis.
66	Has the School conducted any orientation on ways to integrate safety, security and wellbeing in the classroom pedagogy	√				Yes

Submitted before the kind approval of the Hon'ble Chairman.


 (Dr. Gurdeep Singh)
 Principal

APPROVED / NOT-APPROVED


 (BRIG. ASHISH RIKHYE)

DY. GOC HQ 10-INF. DIVISION
 THE HON'BLE CHAIRMAN, VMC
 KENDRIYA VIDYALAY NO.2 AKHNOOR

अध्यक्ष / Chairman
 विद्यालय प्रबंध समिति
 Vidyalaya Management Committee
 केंद्रीय विद्यालय नं. २ अखनूर
 Page 9 of 9
 Kendriya Vidyalaya No-2 Akhnoor